

CAPITAL COMMUNITY COLLEGE FOUNDATION EMERGENCY MICROGRANT APPLICATION

**Submit this application to the Associate Dean of Student Affairs Office, Capital Community College,  
950 Main Street, Room 212, Hartford, CT 06103. Telephone 860-906-5086**

Date of Request: \_\_\_\_\_ Amount of Request (maximum \$750) \_\_\_\_\_

Student ID # \_\_\_\_\_ Date of Birth \_\_\_\_\_

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

I am currently enrolled for \_\_\_\_\_ credits Academic Major/Program: \_\_\_\_\_

Expected Graduation Date: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_

Are you currently receiving financial aid or scholarships? \_\_\_\_\_ YES \_\_\_\_\_ NO

Amount of Funds requested for hardship or immediate need \$ \_\_\_\_\_ (\$50 to \$750)

Please indicate household income if available \_\_\_\_\_

Briefly explain the nature of the immediate need or hardship (Use additional page if necessary)

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What efforts have you made to procure financing from other sources?

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How would this grant assist you in overcoming the financial emergency or hardship?

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**REQUIRED: Attach any documentation available (medical bill, eviction notice, unemployment notice or similar information that can be verified to support the request.**

Provide a personal, academic or professional reference (faculty, staff, employer) if available.

Name: \_\_\_\_\_ Title \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

## ***Guidelines***

### ***Emergency or hardship needs include, but are not limited to:***

- Homelessness or sudden loss of housing
- Fire in living quarters
- Threat of eviction
- Overdue utility bills/turn-off notice
- Theft of computer, books, clothing or other essential belonging
- Medical/Dental emergencies
- Temporary loss of job or income
- Loss of childcare
- Victims of Violence
- Other (you may give an explanation of your emergency in personal statement)

### ***Not Eligible:***

- To cover previous college debts
- To pay for legal representation
- This funding is not intended to replace existing financial aid

## **ELIGIBILITY REQUIREMENTS**

### Applicants must:

- have proof of a financial hardship resulting from an emergency, accident, job or housing loss, health issue or other unexpected critical incident;
- be a currently enrolled student in good academic standing (2.0 GPA and above)
- complete all questions in full on the application and submit supporting documentation.

### ***Obligations of Student recipients***

- Grants do NOT have to be repaid.
- Grants awarded to students range from \$50 – \$750.

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